



## Abridged Version of Minutes for PAGE Meeting 14<sup>th</sup> March 2023 Via Teams

**Members:** Adele Coates-Lyon, Cheryl Luscombe, Sally Gordon, Geoff Silva, Caroline Packer

### **I. Quality Assurance:**

- A. Anaesthetic records – What our clients and records departments don't understand – example reviewed, lessons learned.
- B. Keeping our staff up-to-date

### **II. Auditing Procedures:**

- A. Independent assessors to feedback to us so we can improve system.

### **III. Self-Employed Membership to PAGE:**

- A. Criteria reviewed as a group.
- B. Reference requests reviewed as a group.
- C. Membership application still to complete.

### **IV. Website update:**

- A. Professional management details to be shared with contributors.
- B. Linked In.

### **V. AOB**

- A. Liability insurance.
- B. PAGE Day 2023
- C. Silva Update – Great new staff member.